federal register

WEDNESDAY, MARCH 31, 1976

PART III:

NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

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PRIVACY ACT OF 1974

Notice of Systems of Records

NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

PRIVACY ACT OF 1974

Notice of System of Records

Pursuant to the Privacy Act of 1974 (P.L. 93-579), the National Foundation on the Arts and the Humanities hereby gives notice of the existence and character of an additional system of records maintained by the National Endowment for the Humanities. Interested persons are invited to submit written comments with respect to the proposed routine uses of the described information. Comments may be filed on or before April 1, 1976, addressed to the General Counsel, National Endowment for the Humanities, 806 15th Street, NW., Washington, D.C. 20506.

Nancy Hanks,
Chairman, National Endowment for the Arts.

Ronald Berman,
Chairman, National Endowment for the Humanities.

System name: Reviewer File

System location: Room 1104, 806 15th Street, NW., Washington, D.C. 20506

Categories of individuals covered by the system: Scholars and experts in humanities who are willing to donate time to comment on applications received by the endowment.

Categories of records in the system: Contains addresses, fields of expertise, and notations of applications forwarded for review.

Authority for maintenance of the system: National Foundation on the Arts and the Humanities Act of 1965, as amended 20 U.S.C. 951 et seq.

Routine uses of records maintained in the system, including categories of users and the purposes of such uses: The records are used by endowment staff, principally in the division of research grants for the purpose of mailing applications to appropriate scholars for their evaluations, which are the basis of our peer review system.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

Storage: Maintained on 5 inch by 8 inch cards filed in boxes by field and on 3 inch by 5 inch cards alphabetically by name.

Retrievability: Retrieved by discipline and/or name.

Safeguards: Room locked after office hours; files are not permitted to be removed at any time from room.

Retention and disposal: Retained even when no longer used.

System manager(s) and address: Deputy Director, Division of Research Grants, Room 1101, 806 15th Street, NW., Washington, D.C. 20506.

Notification procedure: See Title 45 CFR Part 1115.

Record access procedures: Available to NEH staff, through Division of Research Grants.

Record source categories: Individual to whom the record pertains; foundation employees note use of records on cards.

[FR Doc.76-8890 Filed 3-30-76;8:45 am]

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